

Office Software-Learning Path

<b>Learning Path - Office Software</b>			
<b>Course Name</b>	<b>Topic</b>		
1 Enhancing Your Online Business Security	Business Security		
2 How to Design With Canva	Canva		
3 Essentials of Online Meeting Management	Meeting Management		
4 The Fundamentals of Spreadsheet Modeling	Spreadsheet Modeling		
5 Adobe Illustrator: How To Create Square Animal Icons	Adobe Illustrator		
6 Master Adobe Illustrator CC With Ease	Adobe Illustrator		
7 Adobe Lightroom for Beginners	Adobe Lightroom		
8 Introduction to Basic Settings and Functions in Adobe Lightroom	Adobe Lightroom		
9 Adobe Photoshop for Beginners	Adobe Photoshop		
10 Adobe Premiere Pro for Beginners	Adobe Pro for Beginners		
11 Advanced Online Business Methods	Adv Online Business Methods		
12 Advanced Photo Editing and Exporting	Advanced Photo Editing		
13 Amazon Web Services: Basic	Amazon Online Business Methods		
14 Building a Responsive Website with Bootstrap	Bootstrap		
15 Building Websites with Photoshop CC	Building with Photoshop CC		
16 Principles of Business Documentation and Administrative Service	Business Documentation		
17 Establishing a Compelling Online Business Presence	Business Presence		
18 Video Editing Using Camtasia 2023	Camtasia		
19 Introduction to Canva	Canva		
20 Professional Presentations Mastery With ChatGPT, Canva & AI	Chat GPT, Canva and AI		

Office Software-Learning Path

21	Video Editing Using Clipchamp	Clip Champ Video Editing	
22	Content Creation: Video Editing 102	Content Video Editing 102	
23	Digital and Cyber Security Awareness	Digital Security Awareness	
24	Diploma in ChatGPT Marketing	Diploma Chat GPT	Diploma
25	Basics of Data Analysis with Excel	Excel	
26	Core Excel Skills For Accountants and Financial Professionals	Excel	
27	Diploma in Microsoft Excel for Beginners and Experts	Excel	Diploma
28	Excel's Data Tools and Management for Beginners	Excel	
29	How to Use Microsoft Excel Power Pivot	Excel	
30	Interactive Dashboards and Data Visualization in Excel	Excel	
31	Master the Tricks of Microsoft Excel	Excel	
32	Mastering the Basics of Microsoft Excel	Excel	
33	Microsoft Excel 365: From Beginner to Pro	Excel	
34	Microsoft Excel Essentials	Excel	
35	Microsoft Excel Formulas and Functions	Excel	
36	Microsoft Excel Training for Beginners	Excel	
37	MS Excel: Manage and Report with Microsoft Excel (Basic)	Excel	
38	Simplified Microsoft Excel Functions	Excel	
39	New Microsoft Excel Functions for 2021	Excel	
40	Master the Flexbox Model for Websites	Flexbox for Websites	
41	Fundamentals of Adobe Illustrator CC	Fundamendobe Illustrator CC	
42	Fundamentals Google Analytics 4	Fundamentals Google	

Office Software-Learning Path

43	Gmail - Maximize your Email Productivity	Gmail - your Email Productivity	
44	Gmail Calendar for Business Masterclass	Gmail Car Business Masterclass	
45	Understanding Google Ads	Google Ads	
46	Mastering Google Docs	Google Docs	
47	Fundamentals of Google Docs - Increased Productivity	Google Docs Productivity	
48	Introduction to Google Earth Studio	Google Earth	
49	Google Cloud Computing Foundation	Google Online Business Methods	
50	Basics of Google Sheets	Google Sheets	
51	Google Sheets - Bookkeeping for Freelancers and Sole Proprietors	Google Sheets	
52	Google Sheets for Home and Business	Google Sheets	
53	Google Sheets Masterclass: Create and Analyse Spreadsheets	Google Sheets	
54	Using Google Sheets for Productivity	Google Sheets	
55	A Comprehensive Guide to Google Slides	Google Slides	
56	Diploma in Google Suite - Gmail, Google Apps and Google Docs	Google Suite	Diploma
57	Google Workspace: Features and Applications	Google W Features and Applications	
58	Guide to Zoom Video Conferencing	Guide to Zoom Conferencing	
59	LibreOffice Suite: The Complete Guide	Libre Office Suite	
60	Mastering 11 Essential Business KPIs	Mastering 11 Business KPIs	
61	Master Microsoft 365: Essential Skills and Beyond	Microsoft 365	
62	Microsoft: Use Microsoft AI Tools Like a Pro and Master MS Copilot	Microsoft AI	
63	Diploma in Basic Guide to Microsoft Windows 11 for Beginners	Microsoft Windows 11	

Office Software-Learning Path

64	Beginners Guide to Microsoft Word	Microsoft Word - Beginner	
65	Introduction to Administering Office 365 for Small Business	Office 365	
66	Office 365 Administration Basics	Office 365 Administration	
67	Office 365 Web Apps	Office 365 Web Apps	
68	Microsoft OneDrive: A Step-by-Step Guide	One Drive	
69	Managing Online Meetings	Online Meetins	
70	A Beginner's Guide to Microsoft Outlook	Outlook	
71	Microsoft Outlook 2021	Outlook	
72	Learning Microsoft PowerPoint	Power Point	
73	Microsoft PowerPoint Training for Beginners	PowerPint	
74	Designing Animated PowerPoint Slides	PowerPoint	
75	PowerPoint for Business Communication	PowerPoint	
76	Getting Started with QuickBooks Desktop 2022	Quickbooks	
77	Getting Started with QuickBooks Desktop 2023	Quickbooks	
78	QuickBooks - Bookkeeping Software for Freelancers and Sole Proprietors	Quickbooks	
79	Diploma in QuickBooks Desktop Canada	Quickbooks Canada	Diploma
80	Introduction to QuickBooks Online	Quickbooks Online	
81	Getting Started in QuickBooks Pro	Quickbooks Pro	
82	Sage 50 Accounting for Beginners	Sage 50 g for Beginners	
83	Sage One - Bookkeeping and Accounting	Sage Oneeping and Accounting	
84	Salesforce Certified Marketing Cloud Administrator	Salesforce Marketing Cloud Administrator	
85	Basics of YouTube Marketing and Search Engine Optimization	Search Software	
86	Office 365 SharePoint for End Users	Share Point	

Office Software-Learning Path

87	SharePoint Online	SharePoint Online	
88	Microsoft Teams	Teams	
89	Microsoft Teams Essentials	Teams	
90	Website Design in Adobe XD	Website Adobe XD	
91	A Beginner's Guide to Building Websites Using Wix	Website Software	
92	Windows 10 2020	Windows 10	
93	Microsoft Word for Administrative Professionals	Word	
94	Microsoft Word for Everyday Use	Word	
95	Microsoft Word Training for Beginners	Word	
96	Microsoft Word: Improve Your Writing by Mastering MS Word	Word	
97	The Ultimate Blueprint for WordPress	WordPress	
98	WordPress Fundamentals - Content Management System (CMS)	WordPress	
99	WordPress for Beginners	WordPress	
100	WordPress, Divi and Elementor	WordPress, Divi, Elementor	
101	How to Make a YouTube Channel for Beginners	YouTube Software	
102	YouTube Marketing and YouTube SEO Fundamentals	YouTube Software	
103	Introduction to Zoho CRM	Zoho CRM	